

# U.K. Land & Hydrographic Survey Association Limited

Directors' Report and Unaudited Financial Statements  
for the Year Ended 31 December 2009

CBR Accountancy  
South Church House  
25-26 Market Place  
Newark  
NG24 1EA

**U.K. Land & Hydrographic Survey Association Limited**  
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**U.K. Land & Hydrographic Survey Association Limited**  
**Company Information**

**Directors**

G O Mills  
L E Neill (Resigned 22 April 2009)  
G W Moates (Resigned 22 April 2009)  
N R Harvey  
J R Furniss  
A P Rogers  
J Witherden  
J E Fraser (Resigned 22 April 2009)  
B Becker  
J Loy  
M French  
P P Barker (appointed 29 April 2009)  
D S Corfield (appointed 6 May 2009)  
(Resigned 2 October 2009)  
T J Burton (appointed 29 April 2009)  
S McKendrick (appointed 6 May 2009)  
A Halliwell (appointed 2 October 2009)

**Secretary** R M Stanbridge

**Registered office** South Church House  
25/26 Market Place  
Newark  
Nottinghamshire  
NG24 1EA

**Bankers** NatWest

**Accountants** CBR Accountancy  
South Church House  
25-26 Market Place  
Newark  
NG24 1EA

**U.K. Land & Hydrographic Survey Association Limited**  
**Directors' Report for the Year Ended 31 December 2009**

The directors present their report and the financial statements for the year ended 31 December 2009.

**Principal activity**

The principal activity of the company is Professional Association.

**Small company provisions**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 20 April 2010 and signed on its behalf by:

.....

R M Stanbridge  
Company Secretary

**Accountants' Report to the Directors on the Unaudited Financial Statements of  
U.K. Land & Hydrographic Survey Association Limited**

In accordance with the engagement letter dated 7 September 2006, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Profit and Loss Account, the Balance Sheet, and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

You have acknowledged on the balance sheet as at 31 December 2009 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

.....  
CBR Accountancy

20 April 2010

South Church House  
25-26 Market Place  
Newark  
NG24 1EA

**U.K. Land & Hydrographic Survey Association Limited**  
**Profit and Loss Account for the Year Ended 31 December 2009**

	Note	2009 £	2008 £
<b>Income</b>		165,588	167,214
Income		165,588	167,214
Administrative expenses		(155,188)	(161,759)
<b>Excess of income over expenditure</b>		10,400	5,455
Other interest receivable and similar income		295	3,581
<b>Surplus on ordinary activities before taxation</b>		10,695	9,036
Tax on surplus on ordinary activities	2	(2,246)	(1,875)
<b>Surplus on ordinary activities after taxation</b>		8,449	7,161
<b>Profit and loss reserve brought forward</b>		67,905	60,744
<b>Profit and loss reserve carried forward</b>		76,354	67,905

The notes on pages 6 to 7 form an integral part of these financial statements.

**U.K. Land & Hydrographic Survey Association Limited**  
**Balance Sheet as at 31 December 2009**

		2009		2008	
	Note	£	£	£	£
<b>Current assets</b>					
Debtors	3	4,857		6,357	
Cash at bank and in hand		<u>89,452</u>		<u>76,844</u>	
			94,309		83,201
<b>Creditors: Amounts falling due within one year</b>					
	4		<u>(17,955)</u>		<u>(15,296)</u>
<b>Net assets</b>			<u><u>76,354</u></u>		<u><u>67,905</u></u>
<b>Capital and reserves</b>					
Profit and loss reserve	6		<u>76,354</u>		<u>67,905</u>
			<u><u>76,354</u></u>		<u><u>67,905</u></u>

For the financial year ended 31 December 2009, the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under section 476(1) requesting an audit. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime under the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 20 April 2010 and signed on its behalf by:

.....

N R Harvey  
Director

.....

J R Furniss  
Director

The notes on pages 6 to 7 form an integral part of these financial statements.

**U.K. Land & Hydrographic Survey Association Limited**  
**Notes to the Financial Statements for the Year Ended 31 December 2009**

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents amounts chargeable, net of value added tax, in respect of the sale of goods and services to customers.

**2 Taxation**

**Analysis of current period tax charge**

	<b>2009</b> £	<b>2008</b> £
<b>Current tax</b>		
Corporation tax charge	<u>2,246</u>	<u>1,875</u>

**3 Debtors**

	<b>2009</b> £	<b>2008</b> £
Trade debtors	(433)	1,024
Other debtors	<u>5,290</u>	<u>5,333</u>
	<u>4,857</u>	<u>6,357</u>

**4 Creditors: Amounts falling due within one year**

	<b>2009</b> £	<b>2008</b> £
Trade creditors	14,581	12,443
Taxation and social security	2,246	1,875
Other creditors	<u>1,128</u>	<u>978</u>
	<u>17,955</u>	<u>15,296</u>



**U.K. Land & Hydrographic Survey Association Limited**  
**Notes to the Financial Statements for the Year Ended 31 December 2009**

..... *continued*

**5 Company status**

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding none towards the assets of the company in the event of liquidation.

**6 Reserves**

	<b>Profit and loss reserve</b>
	<b>£</b>
Balance at 1 January 2009	67,905
Transfer from income and expenditure account for the year	8,449
Balance at 31 December 2009	<u>76,354</u>

**U.K. Land & Hydrographic Survey Association Limited**  
**Detailed Profit and Loss Account for the Year Ended 31 December 2009**

	2009		2008	
	£	£	£	£
<b>Income</b>				
Income	146,132		137,478	
Health & safety guidance notes	-		335	
Miscellaneous income	-		3,152	
Course fees	4,780		8,685	
Commission receivable	11,076		11,214	
New member enrolment fees	3,600		6,350	
		<u>165,588</u>		<u>167,214</u>
<b>Income</b>		165,588		167,214
<b>Administrative expenses (analysed below)</b>				
General administrative expenses	154,929		161,529	
Finance charges	259		230	
		<u>(155,188)</u>		<u>(161,759)</u>
<b>Excess of income over expenditure</b>		10,400		5,455
<b>Other interest receivable and similar income</b>				
Deposit account interest		<u>295</u>		<u>3,581</u>
<b>Surplus on ordinary activities before taxation</b>		10,695		9,036
<b>Tax on surplus on ordinary activities</b>				
Corporation tax charge		<u>(2,246)</u>		<u>(1,875)</u>
<b>Balance carried forward</b>		<u><u>8,449</u></u>		<u><u>7,161</u></u>

This page does not form part of the statutory financial statements.

**U.K. Land & Hydrographic Survey Association Limited**  
**Detailed Profit and Loss Account for the Year Ended 31 December 2009**

..... *continued*

	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
<b>General administrative expenses</b>		
Consultancy fees	9,801	6,525
Council meetings	3,528	3,165
Computer software and maintenance costs	1,136	2,690
Technical support	4,767	12,991
Trade subscriptions	2,813	4,711
Sundry expenses	1,729	1,491
Management charges payable	73,830	69,000
Members training	8,412	-
Travel and subsistence	8,700	7,879
Adv, Exhib, Seminars & Lobbying	13,257	23,331
Promotional expenses	-	590
Newsletter	-	1,765
Accountancy fees	1,000	850
Meeting expenses	7,733	9,001
Insurance	715	619
Legal and professional fees	2,203	628
Assessment visits	3,894	5,468
Secretariat Fees	9,147	9,475
Members helpline	1,350	1,350
Bad debts written off	914	-
	<u>154,929</u>	<u>161,529</u>
	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
<b>Finance charges</b>		
Bank charges	<u>259</u>	<u>230</u>

This page does not form part of the statutory financial statements.